



PLANNING COMMISSION SITE PLAN CHECKLIST

- ___ 1. A Site Plan review submittal shall include eight (8) copies of the site plan and a complete plan Review application. All Site Plans submitted to the Henderson City-County Planning Commission for review and approval shall depict the following information:
 - ___ 2. Title of Site Plan (example Green Street Apts. Site Plan)
 - ___ 3. If apartment complex/ number of units/ number bedrooms
 - ___ 4. North Arrow.
 - ___ 5. Drawn to scale.
 - ___ 6. Date prepared
 - ___ 7. Name and address of property owner
 - ___ 8. Address of property.
 - ___ 9. Property lines (existing and proposed).
 - ___ 10. Street(s) on which the property has frontage and/or street(s) which provide access to the Property.
 - ___ 11. Size of the property (dimensions and square footage).
 - ___ 12. Accurate location and dimensions of proposed and existing building(s).
 - ___ 13. Location and type of security lighting (if required).
 - ___ 14. Surface water drainage patterns, erosion control, approved by appropriate authority.
 - ___ 15. Required number of parking spaces and dimensions 10x18.
 - ___ 16. Dimensions and location of loading/unloading spaces (if required).
 - ___ 17. All existing and/or proposed entrances, exits and internal driveways which will be utilized by the development, show internal traffic flow. (Include curbing, sidewalk, drive and access aprons to be removed.)
 - ___ 18. Any existing or proposed easements (i.e., Utility, drainage) located on the property.
 - ___ 19. Location and description of all screening/buffering elements which will be utilized for the Development (if required).
 - ___ 20. Location of trash and garbage containment areas with proposed buffer.
 - ___ 21. Site triangle
 - ___ 22. 100-year flood plain elevation (if applicable).
 - ___ 23. Signature line
 - ___ 24. Required building Setbacks
 - ___ 25. Fire hydrant location or distance to nearest fire hydrant. (If required).
 - ___ 26. Vicinity Map
 - ___ 27. Any existing or proposed location and size of all utilities.
 - ___ 28. N.O.I. - Notice of Intent if disturbing more than 1 acre.
 - ___ 29. State Encroachment Permit if required.
 - ___ 30. Other features – Any additional information deemed necessary by the Planning Commission or Technical advisors.